

California License Number 1007306

WENTWORTH METAL WORKS

1483 67th St, Emeryville, CA94608

Tel: (510) 601-1240

Fax: (510) 601-1440

Work Agreement

Preliminary work prior to contract work:

We charge \$150.00 per hour for all preliminary design, engineering and drawings for the purpose of confirming approval on design, details, and product submittals. Site visits and consultation with architects, GC, owners or engineers are also charged at this rate, plus any additional costs incurred for outside services, i.e., engineering. We will secure a retainer from the owner/GC before we start preliminary work. We will count our time and submit it to the owner/GC on a weekly basis. If a retainer is exhausted, we will bill for the extra expense and are to be paid in full upon request. Once we have approval to proceed, we will issue a formal proposal for signing.

Contract work:

When the proposal is signed by the owner/GC, we require a deposit in the amount of \$1,000 to calendar the project. We will submit a complete set of shop drawings which are clear and concise for you to approve before production. Once shop drawings have been approved and we have your notice to proceed, we will invoice for a 40% payment. This payment needs to be paid prior to us ordering any materials. Once we finish fabrication and we are ready to start installation we need to be paid to 70%. At the time of substantial completion (based on our determination), we need to be paid to 95%. The balance is due and payable once we are 100% complete. All additional work will be charged on a T&M basis of \$150/hr. Corrective work will not be considered as additional work. Additional work is anything beyond the scope of this contract.

Acceptance of Agreement

I have read the agreement, and the agreement is satisfactory and is hereby accepted.

Client:

Signature:

Date: